This is a sample document. Please make sure that your letter is printed on the official letterhead of the organisation responsible for writing this letter for you.

TO:
HEAR Applications 2026
CAO, Tower House, Eglinton Street,
Galway.

January 10, 2026

## **HEAR Community Letter**

Dear HEAR Application Team,

I am writing to you in my capacity as a community and youth worker, overseeing projects for young people in our community from Traveller and Roma backgrounds. This reference letter is on behalf of Applicant Name (CAO Number: 26111111), who is applying to the HEAR scheme in 2026 under the Roma priority group category.

I wish them well in their application and in their transition to Higher Education.

Regards,

John O'Neil

Community Youth Worker

Phone Number: xxxxxxx Email: xxxxxx@xxxxx.ie

John O'Meil

Youth and Community Project

Mallow, Cork.